

What Happens at an IAM Union Meeting?

- The IAM has adopted "Roberts Rules of Order," as the procedure used to run a fair and orderly meeting.
- The order of business for local lodge meetings can be found in the IAM Constitution.

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Some local lodges are rigid in following the procedures while others may be a bit more laid back. No matter the atmosphere at the union meeting, the structure that is followed is the same:



Call to Order



The Chairperson calls the meeting to order to start the proceedings.

Pledge to the Flag

**I pledge allegiance,
To the flag,
Of the United States Of America,
And to the republic,
For which it stands,
One nation,
Under God,
Indivisible,
With Liberty,
And Justice for all.**



Roll Call of Officers



The Recording Secretary reads off the name of each local lodge officer and keeps the official record of those present. At the same time there is also the noting of absentees.

New Applications

**Report of committees
on applications to the
union and voting on
the same.**



Initiations



This report is given to welcome new members into the lodge.

Reading of Minutes

The Recording Secretary reads the minutes, that is, what happened at the last union meeting. Any corrections to the minutes can happen at this time. If there is unfinished business, it gets listed under the "unfinished business" part of the current meeting.



Installation of Officers



Any new officers are sworn-in during this portion of the meeting.

Visitors

If there are special guests, speakers, or higher ranking union officials present, they are acknowledged and introduced to the membership at this time.



Financial Report

Date	Amount
	\$ 738.97
10/20	526.82
10/21	590.53
10/22	534.21
10/23	362.24
10/26	398.42
10/27	

The local lodge financial report is presented by the Financial Secretary or Secretary Treasurer. A complete, detailed report is given concerning the amount of monies received and how the funds were spent since the close of the last union meeting.

Communications

Any correspondence the local lodge receives is read to the members. If action is required, the Executive Board will have a recommendation as to what the lodge should do. The members will then vote on the E-Boards recommendation.



Committee Reports



Information from the locals various committees (Retirees, EAP, Safety, etc.) are given at this time. The Grievance Committee reports should give a basic overview on grievance activity.

Organizing Report

An account of the progress concerning all organizing campaigns that the local is participating in is reported at this time.



Good of the Order



Anything for the good of the local lodge and for improving the IAM can be discussed during this time.

Unfinished Business

Any matter or issue left over from previous union meetings can be brought up and voted on at this time.



New Business



Any business that requires membership approval is brought up as new local lodge business. Nomination and election of officers is to be taken up here also.

Sick and Disabled

Information about sick and disabled members and a report from the relief committee is brought up at this time. A moment of silence can also be taken for a local lodge member or close relative.



Vacancies



**Reports of members
out of work and
positions vacant.**

Adjournment

The conclusion of the union meeting must be voted on to insure that all business is concluded properly.

